WHITEWATER SPRINGS WATER SUPPLY CORPORATION
NOTICE OF DIRECTOR MEETING
September 28, 2023, Thursday 3:00pm
Bertram Public Library, Bertram, TX
Call in Number: +1 346 248 7799 Zoom Meeting ID: 960 815 0738 Passcode: 765325

TO: THE WSWSC BOARD OF DIRECTORS AND ALL OTHER INTERESTED PERSONS

Notice is hereby given pursuant to Chapter 551 of the Texas Government Code, that the WSWSC Board of Directors will hold a regular meeting, open to the public, for the following purposes.

Regular Agenda

1. Pledge of Allegiance
2. Call Meeting to Order and Establish a Quorum
    a. Meeting was called to order at 2:59pm
    b. Directors Giles, Kovack, Thompson, Spehar and Steczkowski were in Attendance
    c. Director Caramanica joined at 3:05pm
3. Review and approve minutes from previous Board meeting (Thompson)
    a. Director Giles made a motion to accept the and approve the minutes from the 2023-06-15 meeting, Director Thompson seconded. Unanimous approval.
4. Receive member communication on items not on the Agenda. 30 min max – Limited to 3 minutes per person.
    a. none
5. Treasurer's Report and Payment of Bills (Giles)
    a. Audit for 2022 is completed
    b. $483,000 in accounts, excluding money for TWDB loans
    c. Bill review
        i. All bills and cash flow were reviewed WSWSC is staying cash flow even
        ii. Giles motions for acceptance of bills as presented, Kovack seconded, unanimous acceptance
6. Operation's Report and Review of End of Month Reports (Thompson)
    a. 148 active connections, 188 meters in the ground
    b. Wells are running at 60% of capacity
    c. August water loss is 305k gallons
    d. Water loss – 20 gallons/ day per connection. We are in the "good" range for water systems of the WSWSC's size, 15 would be classified as very good
    e. A potential leak was noted on the east side of the upper plant. Mark to review and determine where water is coming from.

Other Business

7. Update on Well 4 & 5 Project. (Giles)
    a. No changes on well 4 – still waiting on funds from TWDB to start project
    b. Well 5 report - We are released to use the well, currently being used manually, once Scada project is complete, well will be started/stopped automatically
8. Generator / Electrical Backup (Kovach)
    a. Conduit installation is complete, so we can purchase and install transfer switch and other support equipment for emergency generator
    b. Thompson made a motion to approve $2500 to install manual transfer switch, Giles seconded, unanimous approval by board
    c. Kovach to lead installation of transfer switch and Giles to assist
9. SCADA (Thompson)
    a. All equipment is installed

b. Programming equipment is in progress

10. Pumphouse and well site beautification and deferred maintenance items (Thompson)
    a. $10k budget from 6/15 meeting has been used for:
        i. Painting Whitewater & Woodhollow pumphouses
        ii. Improve road to well #3
        iii. Update keypad entry locks on wellhouse doors
        iv. Plant additional bushes at Whitewater plant
    b. Giles made a motion to add an additional $10,000 budget to complete additional maintenance items; Thompson seconded; unanimous approval
11. Mowing and pest control (Giles)
    a. Giles sprayed pump houses
    b. Jack Johnson has been paid for yearly lawn mowing
12. Water system drawing updates (Thompson)
    a. Partially complete
    b. Giles to deliver updated sheets to PGMS for updating drawings
    c. Some board members need to complete their portions
13. Tariff updates for water stages and implementation of Drought Stage surcharge (Thompson)
    a. Proposal is to align WSWSC drought stages with TCEQ drought stages and add a surcharge to water prices above 12,000 gallons of use during level 3 and 4 droughts.

    b. Proposed Top tier rate is $125 for 1000 gallons
    c. Need to study tariffs and our stages, what do we need to structure this
        i. Mechanics of how to change rates, how often, what is structure of how tariff works
        ii. Giles to read through tarrif and clean up
    d. Giles made a motion to adopt CTGCD drought stages with local addendums; Carmanica seconded; unanimous approval
    e. Thompson made a motion to investigate a surcharge aligned with drought stage; Spehar seconded; unanimous approval
14. Update on Chlorine Analyzer (Kovach)
    a. Did not move forward on purchase of chlorine analyzer. After further investigation, additional equipment will be required, along with additional installation costs.
    b. Giles made a motion to move forward with purchase of equipment and installation not to exceed $10,000. Thompson seconded the motion; unanimous approval
15. Well 1 Repair or Replacement (Giles)
    a. Director Giles reported that well 1 is rated at 60 gallons/minute, but we currently pumping 6 gallons/minute
    b. The current speculation is that it's going require redrilling in order to get back to the rated production level.
    c. Going to meet to meet with Donald Rauschuber (DGR) to determine repair possibility
    d. By next meeting Director Giles to present to board a logical choice to repair or redrill
16. Mappable aquifer monitoring system (Caramanica)
    a. Installation of well monitor on test well near #5 is part of this
    b. Director Caramanica to talk to county about installing
    c. Dr. Giles made a motion to allow CTGCD to install monitor on island test well; Motion seconded by Caramanica; unanimous vote to approve

Started Executive Session at 4:52pm

Out of executive session 5:28pm

Director Thompson made a motion to end the meeting at 5:30pm; Caramanica seconded the motion; unanimous vote to accept the motion

Executive Session

The Board of Directors may go into Executive Session on any item above, including the specific items listed below, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. Sec. 551.071-Consultation with Attorney; Texas Government Code Ann. Sec. 551.072 - Real Property; Texas Government Code Ann. Sec. 551.074 - Personnel Matters; or Texas Government Code Ann. Sec. 551.076

- Deliberation Regarding Security Devices or Personnel:
- Corporation property;
- Montvale Agreement;
- TCEQ, TWDB, CTGCD Issues
- Operational Contract;
- Billing and Membership Issues;
- Catastrophic Events;
- District Creation

17. Discuss, consider, and take action as necessary regarding items discussed during Executive Session and
18. Adjournment.

John Steczkowski

Secretary
Whitewater Springs Water Supply Corporation

Start reserving 3 hours for meeting