WHITEWATER SPRINGS WATER SUPPLY CORPORATION
Minutes of the Board of Directors
Wednesday, June 15, 2022 - 2:00 p.m.
Bertram Public Library, Bertram, TX

Meeting Minutes

Regular Agenda

1. **Pledge of Allegiance -** The Pledge of Allegiance was led by Director Thompson.

2. **Call Meeting to Order and Establish a Quorum -** The meeting was called to order at 2:00 p.m. and a quorum was established with Director Giles, Director Thompson, Director Haley, Director Kovach, Director Spehar, and Director Caramanica present.

3. **Review and approve minutes from previous Board meeting (Haley) -** Director Carmanica made a motion to approve the minutes from the April 13, 2022, meeting. Director Spehar seconded the motion and it **PASSED** unanimously.

4. **Receive member communication on items not on the agenda, 30 min max - Limited to 3 minutes per person.** David Waters was present to address a concern that he had over the rate increase. With the ongoing drought, Mr. Waters stated that he was hoping the Board would have focused on raising the usage rates instead of focusing on the flat rate increase. He felt like raising the usage fee would help with water conservation. Director Giles indicated that the Board increased the usage fee last year. Director Giles also indicated that by raising the flat rate we keep the water rates low. The goal of the Board is to always make sure we are financially stable. Director Thompson thanked Mr. Waters for bringing his concerns before the Board. There was no other member communication.

5. **Treasurer's Report and Payment of Bills (Giles) -** Director Giles gave the Treasure's report. He stated all reports, statements, and bills paid can be viewed by directors on Drobox. There is currently a $535,000 balance in Chase. Director Giles reviewed some of the recent activity. Director Giles mentioned that all bills have been paid to date. Director Haley moved that the Board approve the payment of all bills. Director Carmanica seconded the motion and it **PASSED** unanimously. There was no further action on this item.

6. **Operation's Report and Review of End of Month Reports (Thompson) -** Director Thompson gave the Operations report. He reported that we are seeing an increase in meters using over 12,000 gallons a month. Director Thompson indicated that with the increase in temperature comes an increase in irrigation. He indicated that if Wells 4 and 5 come in the way they should we will be just fine. Director Thompson indicated that current Well usage is trending up much quicker than household usage as you can imagine. This gives a good reason to drill these two new wells. The community uses about 15 gallons a minute every minute 24 hours a day. Director Thompson stated that we can generally pump anywhere from 30 gpm up to 50 gpm. This all depends on how the pumps are doing. In order to see numbers like this, he stated that the pumps would have to run 24 hours a day, which they don't currently do that. Director Giles indicated that water usage comes in spurts. He said you typically see most usage occurring in the morning and throughout the day. He went onto to say that you typically see a drop during the nighttime hours. Director Giles indicated that we were loosing a lot of water due to leaks. However, Director Thompson reported that we are seeing fewer and fewer leaks at this time. Director Thompson stated that operations wise we are doing well. He reported that we are getting our water loss down. There was no further action on this item.

Other Business

7. **Discuss follow ups from meeting with PGMS (Thompson) -** Director Thompson reported that changes were being made to the meter application process. New members will now contact PGMS directly to begin the application process instead of contacting the Board. Director Giles has been trying to improve the bill paying process with PGMS and this is an ongoing project at this time. Director Giles stated that PGMS is still working on closing out last years books. Director Thompson indicated that PGMS is doing a really good job getting our leaks under control. There was no further action on this item.

8. **Discuss upcoming Public Drinking Water Conference (Haley) -** Director Haley reported that the Board had received information pertaining to an upcoming public drinking water conference being hosted by TCEQ. He stated that the conference will be held August 9th-10th at the Renaissance Austin Hotel. The conference is free of charge and will be in person and online. Director Haley wanted to make the members of the Board aware in case there was any interest in attending. Director Thompson mentioned that if any member decides to attend, please provide a summary of the conference to the Board. There was no further action on this item.

9. **Update on Well 4 and 5 Project (Giles) -** Director Giles reported that Centex spent three days drilling Well 5 at a cost of $60,000. He stated that the Well is 660 feet deep. Centex ran a two day pump test and got about 28 gallons per minute with a steady flow. Director Giles indicated this will about equal everything we are pumping now with the other 3 Wells combined. Director Giles went onto to say that there is still about 3 months worth of work to do, before this Well is fully functional. Director Giles reported that Well 4 was drilled at a cost of $50,000. He stated that Centex was hoping to get the pump installed soon so that the pump test could begin next Tuesday. If the pump does not get installed, then the pump test will be conducted the following week. Director Giles stated that we are hoping to get 50 gpm out of Well 4. Director Giles stated that we still don't have our plans approved by the Texas Water Development Board, but our Engineers are currently meeting with the TWDB to get them approved. There was no further action on this item.

10. **Plugging Old Test Wells (Giles) -** There was no new information. There was no further action on this item.

11. **Generator/Electrical Backup (Thompson)--**Director Thompson reported that we are still tossing around ideas as it pertains to the Generator. He mentioned that Director Giles had an idea about contacting a generator company to see about renting one for one to two months each year. Director Giles reported based on his research, we would probably be looking at spending anywhere between $1,000 up to $1,600 a month. There was no further action on this item.

12. **Winterizing (Giles)** - Director Giles indicated he contacted a company about the cost of putting up a building over the exposed pipes and we would be looking at a cost of around $4,000. The Board came to the conclusion that we could buy a shed off of Amazon and put it together ourselves. There was no further action on this item.

13. **Executive Session** - There was no Executive Session. There was no further action on this item.

14. **Adjournment** - Director Giles made a motion to adjourn at 3:00 p.m. Director Spehar seconded the motion and it **PASSED** unanimously.

PASSED, APPROVED, AND ADOPTED this 14th day of September 2022

Robert Haley

Robert Haley, Secretary