

**WHITEWATER SPRINGS WATER SUPPLY CORPORATION**  
**DIRECTOR MEETING**  
**Wednesday, March 2, 2022 – 2 p.m.**  
**Bertram Public Library, Bertram, TX**

**Meeting Minutes**

**Regular Agenda**

1. **Pledge of Allegiance** - Director Caramanica stated that since the Pledge of Allegiance had been recited at the Annual Meeting immediately prior that it would not be recited again.
2. **Call Meeting to Order and Establish a Quorum** – The meeting was called to order at 2:20 p.m. and a quorum was established with Director Caramanica, Director Thompson, and Director Giles present.
3. **Election of WSWSC Officers** – Director Caramanica stated that since all four candidates for Directors were unopposed, they were duly elected. Director Giles made a motion to elect Director Thompson as President. Director Caramanica seconded the motion and it was **PASSED** unanimously. Director Thompson made a motion to elect Director Caramanica as Vice President. Director Giles seconded the motion and it was **PASSED** unanimously. Director Thompson made a motion to elect Director Giles as Treasurer. Director Caramanica seconded the motion and it was **PASSED** unanimously. Director Thompson made a motion that Robert Haley take on duties as Secretary. Director Caramanica seconded the motion and it **PASSED** unanimously. Various roles and assignments were discussed. No further action was taken on this item. Director Giles made a motion to allow the district to put a monitoring device on the island test well. Director Caramanica seconded the motion and it **PASSED** unanimously.
4. **Review and approve minutes from previous Board meeting (Giles)** – Director Giles made a motion to approve the minutes. Director Thompson seconded the motion and it **PASSED** unanimously.
5. **Receive member communication on items not on the agenda. 30 min max – Limited to 3 minutes per person.** – There was no member communication. There was no further action on this item.
6. **Treasurer’s Report and Payment of Bills (Giles)** – Director Giles gave the Treasurer’s report. He stated that all reports, statements, and bills paid can be viewed by directors on DropBox. There is currently a \$590,000 balance in Chase and \$450,000 in Capital. All funds in the Capital account are dedicated to development of Well 4. Director Giles reviewed some of the recent activity. Director Giles made a motion to approve the bills as paid. Director Caramanica seconded the motion and it **PASSED** unanimously. There was no further action on this item.
7. **Operation’s Report and Review of End of Month Reports (Thompson)** – Director Thompson gave the Operations report. He reported that the biggest concern right now is water loss at 62.97%. Normally it is in the 30%-40% range. A leak has been located and PGMS is actively searching for and repairing leaks. A flow meter was purchased to find where water is running. 1.2 million gallons of water was pumped in January which is about 50% more than in January 2021. Director Giles pointed out that if meters at the houses are not calibrated correctly that it could also skew the numbers, making it look like there are more leaks than there actually are. Director Thompson stated that since the loss rate is steady 24/7 it points to an actual leak. Director Thompson stated that closer coordination with PGMS may be the key to finding and repairing leaks. There was no further action on this item.

**Other Business**

8. **Update on Well 4 & 5 Project (Giles)** – Director Giles gave an update on Well 4. There have been long delays between submittal of plans and feedback from the TWDB regulatory body; however, plans will be resubmitted for a second time within the next two weeks. Power has been installed at the site. The sitework at Well 5 has been completed. Don Rauschuber will have the application for permit completed within the next week so that work can commence. Director Giles is working with PEC to install power at the site. Drilling is scheduled for mid-May. There was no further action on this item.

9. **Plugging Two Old Test Wells (Giles)** – Director Giles reported that for public well projects there cannot be open wells withing several hundred feet. Since there are two open wells , (one on lot 606 and the Lippert farm well) near ongoing projects, they must be plugged. Director Giles reviewed two bids; one for \$13,000 and one for \$6,000. There was discussion about the process to be used. Director Giles made a motion to use Texan Water (the \$6,000 bid) to plug both of the wells. Director Caramanica seconded the motion and it **PASSED** unanimously. Director Giles reported on a well located on POA property near the creek which will need to be plugged eventually. Director Giles amended his motion to plug three wells including the one on POA property with the intent to bill the POA for the expense in 2023. Director Thompson seconded the motion and it **PASSED** unanimously.
10. **Generator / Electrical Backup / Winterizing (Thompson)** – Director Thompson reported that he had been discussing a plan to implement a backup generation plan and SCADA plan with a company called Conexxa. Electrical generation producing 20 kilowatts would cost about \$20,000 plus the expense of adding a propane tank. Director Caramanica reported that the longest previous power outage was about 5 hours. Director Giles asked whether the concern was about damage to the infrastructure during a power outage. Director Thompson said there was a concern about damage and inconvenience to customers. There was discussion about how long water in the tank would last without pumps running. The gravity loop would have water for 3-4 days, while the pressure loop would last only a matter of hours. Director Thompson said that the bid included power for Well 2 to keep water flowing into the tank during a major outage. There was discussion of how long the propane tank would provide fuel. Director Thompson estimated about 10 days. Director Thompson discussed that WSWSC was placed on critical load status with PEC. This protects the system in the event of rolling outages instituted by the coop. Director Kovach mentioned that with climate change there are increasing numbers of weather events that may occur in our community. He stated that the \$20,000+ investment may look small in comparison compared to repairs to the water system, such as bursting of a major line due to freezing. Director Caramanica suggested possibly taking some of the lines underground or putting well houses over each of the well heads. Director Thompson asked if any of the Directors had experience in risk assessment. None did. Director Thompson made a motion to do a study to determine the actual cost/benefit for the project. Director Haley seconded the motion and it **PASSED** unanimously. Director Giles made a motion to implement an insulation project for all exposed infrastructure. Director Spehar seconded the motion and it **PASSED** unanimously. Director Giles will head up this project with help from other Directors. There was no further action on this item.
11. **Monitoring Well Status (Caramanica)** – Director Caramanica said he will be working with CTGCD to get data on well status. There was no further action on this item.
12. **Plant Bushes around Main Tank (Thompson)** – Director Thompson reported on a project to plant some cover around the main tank. Carolina Jasmine was planted; however, may need support from the fence. There was no further action on this item.
13. **Acquisition of Portable Meter and Digital Pressure Gauge (Thompson)** Director Thompson reported on the purchase of the portable meter. Director Giles reported on the pressure gage needed at the high point of the lower loop. Director Giles made a motion to purchase a pressure gage and flow meter not to exceed \$3,000. Director Thompson seconded the motion and it **PASSED** unanimously. There was no further action on this item.
14. **Board Member Tasks (all)** – This item was discussed within Agenda item 3. No further action was taken on this item.
15. **Executive Session** - There was no Executive Session. There was no further action on this item.
16. **Adjournment** – Director Giles made a motion to adjourn at 3:50 p.m. Director Spehar seconded the motion and it **PASSED** unanimously.