

**WHITEWATER SPRINGS WATER SUPPLY CORPORATION**  
**Minutes of the Board of Directors Meeting**  
**December 6, 2021**

The Board of Directors of the Whitewater Springs Water Supply Corporation (the “Corporation” or “WSWSC”) met at the Corporation’s Directors Meeting, open to the public, met at 104 Woodhollow Drive, Bertram, Texas at 3:00 P.M. A copy of the meeting agenda, along with associated certificates of posting is attached as “Exhibit A.” The following directors were present during the meeting:

Director David Jones  
Director David Giles  
Director Gregg Thompson  
Director Frank Caramanica

Other Attendees:

Mike Spehar  
Curt Doucet  
Ron Peters  
John Kovach

**Regular Agenda**

**Item 1**

Item No. 1 – Director Jones lead the group in the Pledge of Allegiance.

**Item 2**

Item No. 2 – Director Jones called the Public Meeting to order at 3:02 p.m. Directors David Jones, David Giles, and Gregg Thompson, and Frank Caramanica were present; thus, constituting a quorum.

**Item 3**

Item No. 3 was review and approve minutes from the previous board meeting. Director Thompson made a motion to approve the minutes as presented. Director Caramanica seconded the motion, and it was **PASSED** unanimously.

**Item 4**

Item No. 4 was to review member communication on items not on the agenda. There was no member communication, and no further action was taken on this item.

**Item 5**

Item 5 was to review the Treasurer’s Report and Payment of Bills. Director Giles reported that financials were stable from the last meeting. He reported that significant expenditures included payments to Samco, PGMS, and for the purchase of meters. He also reviewed other recent bills that were paid. He reported that the financial audit for 2020 is

ongoing. Director Giles made a motion to approve the payment of bills as presented. Director Jones seconded the motion, and it was **PASSED** unanimously.

#### **Item 6**

Item No. 6 was to review the Operations Report and Review end of Month Reports. Director Thompson presented the Operations Report. Director Thompson reported that water loss looked normal for the month of October at 36%. We now have 119 active taps and 26 inactive taps for a total of 145. Mark from PGMS continues to fix leaks that are found as well as those detected by SAMCO. The water level shows steady decline in well no. 1 highlighting the need to continue to develop additional wells. All of Director Thompson's reports are stored on the WSWSC DropBox. No further action was taken on this item.

### **Old Business**

#### **Item 7**

Item No. 7 was to discuss, consider, and action regarding the resignation of David Jones/Appointment of Ron Peters/Installation of new President. Director Jones announced his resignation. Director Giles moved to appoint Ron Peters as a replacement for Director Jones, Director Thompson seconded the motion and it was **PASSED** unanimously. Director Thompson moved to nominate Ron Peters as President, Director Giles seconded the motion and it was **PASSED** unanimously.

#### **Item 8**

Item No. 8 was to discuss, consider, and action regarding the appointment of new WSWSC associates (pending election.) Mike Spehar, Curt Doucet, and John Kovach were all nominated as associates pending the outcome of the March 2022 election. No further action was taken on this item.

#### **Item 9**

Item No. 9 was to discuss, consider, and action regarding the Status of Test Well Program (Lindsley agreement.) Director Giles gave a report on the status of the Text Well program. The new property owner does not want to pursue a test well. They have agreed to partially reimburse WSWSC for engineering expenses. The agreement is null and void at this point.

#### **Item 10**

Item 10 was to discuss, consider, and action regarding Lot 216 tax exemption. Director Thompson shared that he has filed with Burnet County for a tax exemption on Lot 216. No further action was taken on this item.

#### **Item 11**

Item No. 11 was to discuss, consider, and action regarding update on Well 4 & 5 Project. Well 4 drawings in with the TWDB for approval. Well 5 drawings are underway.

#### **Item 12**

Item No. 12 was to discuss, consider, and action regarding Website Update. Director Thompson shared that he continues to add content to the site with the help of Andrea. He shared three new resident pages on leak detection, freezing weather, and payment methods that were recently added to the site. He also continues to expand the FAQ section as questions come in. He also outlined that we have updated the method of email distribution to be through the website rather than via a special email distribution list. An email was sent to the old distribution list directing them to sign up via the website if they wish to continue to receive emails from WSWSC. Utilizing this method, any updates to the site will automatically be emailed to the subscribing members. There was no further action on this item.

#### **Item 13**

Item No. 13 was to discuss, consider, and action regarding the Annual Meeting Committee. President Peters announced the establishment of an annual meeting committee consisting of Giles, Peters and Thompson to plan and implement the Annual Meeting in March. There was no further action on this item.

### **New Business**

#### **Item 14**

Item No. 14 was to discuss, consider, and action regarding TCEQ EPP Plan. Director Giles requested help to create the TCEQ EEP Plan. Associate Spehar volunteered to assist putting it together. There was no further action on this item.

#### **Item 15**

Item 15 was to discuss, consider and action regarding Generator/Electrical Backup/Winterizing. Director Thompson shared that he has met with representatives from Connexa to outline the scope of the electrical backup and SCADA proposal which they plan to complete in the next several months. Director Thompson requested assistance from the new associates to winterize the infrastructure. Associate Doucet volunteered to acquire space heaters for the pump houses. There was further discussion about winterizing pipes. There was no further action on this item.

### **Executive Session**

#### **Item 16**

Item 16 was to discuss, consider, and action as necessary regarding items discussed during Executive Session. There was no Executive Session this meeting.

Director Giles made a motion to adjourn the meeting at 5:12 p.m. Director Caramanica seconded the motion, and it was **PASSED** unanimously.

PASSED, APPROVED, AND ADOPTED this 6<sup>th</sup> day of December, 2021.

David Giles

David Giles, Secretary

APPROVED